



Amador Fire Safe Council
 PO Box 1055, Pine Grove, CA 95665
 www.AmadorFireSafe.org



November 20th, 2024
 3:00-5:00
 Virtual Meeting

Virtual Meeting Only	Attend Virtually
	Join Zoom Meeting https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542# Passcode: 1055

AGENDA

1. Approve/Modify Agenda*
2. Approve October Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. Future Audit Discussion (Dana)*
 - b. Ad Hoc Budget Committee (Dana)*
5. Coordinator Report (Amanda)
 - a. December Meeting/Celebration*
6. FireWise Community Program Update (Megan)
7. Partner Updates
 - a. Cal Fire
 - b. Amador Fire Protection District
 - c. Bureau of Land Management (BLM)
8. Public Comment
9. Other items/adjourn

*Action items
 Meeting will be recorded.



AMADOR FIRE SAFE COUNCIL BOARD MEETING
October 16, 2024 3:00pm



1. Call to order 3:02: Some internet issues, so meeting started without Zoom. The internet was restored during Treasurer's Report.

2. Approve/Modify Agenda – FL motioned for approval; JH seconded

3. Approval of September Minutes – FL motioned for approval; JH seconded

4. Introductions: Frank Leschinsky (FL), John Heissenbuttel (JH), Dana Simpson (DS)

Joined via Zoom: Chris Dow (CD)

Absent: Pat Minyard (PM) – proxy to JH, Connie Gonsalves (CG) – Proxy to JH, Richard Yarnell (RY), Susan Peters (SP)

5. Treasurer Report:

General - \$773,341.61; Reserve – While not reflected in the Sep 30th reports the Reserve fund has been replenished to \$100k. John would like to move an additional \$100,000 to reserves.

6. Coordinators Report:

- See Board Packet

- Frank mentioned that he heard the Mill Creek fire had been stopped at the Tiger Creek Fuel break. CalFire confirmed that they targeted the fuel break with their retardant drops and that the fuel beak played a significant role in stopping that fire.

- Squad Locker order – each Board member is allotted \$100 to purchase items with the AFSC logo. Dana will send out the store link. Please place your order with Dana by 10/31/24. Chris requested that we extend this to Craig O. and other AFSC partners.

7. Firewise Update:

No Update.

8. Partner Update:

CAL FIRE: Signature pages from newly awarded grants should be sent out by the end of October. Still no word on the next round of funding. Prescribed burning will resume as the weather allows - Stevie has several set up, just waiting for the weather to improve.

AFPD: none

BLM: none

9. Public Comment:

Jeff Brown asked the audience if they had any questions or concerns regarding Measure Q. Discussion followed.

Julie Harris requested an update on the Siren program. Frank said he did not have an update to provide, but suggested she contact OES.

Question regarding the location of the Pine Grove fuel break. An explanation on the location and why it was chosen followed.

Adjourn: 3:45pm

AMADOR FIRE SAFE COUNCIL

	2024 Budget		As of Oct 31, 2024
Expenses			
Grants Expenses			
305 AFSC Coordinator	80,000.00	1	65,980.43
306 Coordinator Assistant	6,000.00	2	15,167.36
307 Outreach Coordinator	40,000.00	3	46,297.65
308 Technical Assistance	8,000.00	4	2,687.47
309 Project Management	70,000.00	5	55,194.24
310 RPF Professional Forester	125,000.00		77,225.00
315 Environmental Documentation	10,000.00		0.00
320 Groundwork Contracted Labor	2,332,750.00		1,604,338.28
325 Consulting Services	0.00		1,250.00
350 Outreach/Materials/Supplies	10,000.00		40,745.06
Total Grant Expenses	2,681,750.00		1,908,885.49
Operating Expenses			
311 Bookkeeper	10,000.00	4	9,107.49
321 State Filing Fees	350.00		100.00
330 Insurance, D&O	2,000.00		2,498.28
343 Bank Charges	50.00		30.00
345 Office Supplies	4,000.00		1,086.50
346 Postage	400.00		81.85
350 General Outreach	10,000.00	6	4,026.49
365 Professional Fees	600.00	7	0.00
365 Telephone	375.00		325.00
370 Mileage	4,000.00		1,400.16
Other	0.00		1,729.95
Total Operating Expenses	31,775.00		20,385.72
Unrestricted Reserves	100,000.00		100,000.00
Total Expenses	2,813,525.00		2,029,271.21
Revenue			
Grants			
PG&E CEMA Program	30,000.00	8	13,348.01
SNC Tiger Creek Implementation	29,750.00	9	8,609.75
SNC Tiger Creek Enhancement	43,675.00	9	45,149.88

CAL FIRE Ingress/Egress 1	599,600.00	9	264,951.34
CAL FIRE Ingress/Egress 2	428,508.00	10	457,366.98
SNC County Steward Implementation	283,600.00	11	13,845.26
Community Fuel Break	294,175.00	12	129,109.15
CAL FIRE Pine Acres Maintenance	333,233.00	9	48,858.60
CAFSC County Coordinator	8,700.00	9	8,673.53
CAFSC County Coordinator – Round 2	81,300.00	9	79,802.44
CalFire Evacuation Improvement	183,000.00	9	261,042.91
CAL FIRE Upper Rancheria	587,750.00	10	576,115.44
SNC RFFCP	0.00		5,718.67
Misc Income	0.00		1,159.27
Contributions	500.00		97.76
Indirect/Admin Revenue	290,329.00		196,683.92
Interest Income	200.00		51.23
Total Revenue	3,194,320.00		2,110,584.14

1. Assumes 100 hours/month
2. Assumes 10 hours/month
3. Assumes 80 hours/month
4. Assumes 16 hours/month
5. Assumes 100 hours/month
6. Outreach that is not directly billable to a specific grant
7. Tax preparation.
8. Assumes we receive grant.
9. Assumes we complete 100% of the grant this year.
10. Assumes we complete 80% this year.
11. Assumes we complete 40% this year.
12. Assumes we complete 75% this year.

Amador Fire Safe Council Fund Balances

	As of Dec 31, 2023	As of Oct 31, 2024
5591 General Fund	106,797.38	105,041.18
Savings/Reserve Account	100,016.99	200,055.50
4255 PG&E/CWPP	94,180.01	7,312.86
4412 Tiger Creek Enhance	32,804.55	100.18
4420 CFSC Coordinator	4,754.63	100.13
4222 Tiger Creek Implementation	2,808.66	100.03
4651 Ingress/Egress	43,451.81	632.89
4834 AmCo Stewardship	312,525.74	299,288.56
4842 Community Fuel Break	73,302.29	199.25
4842 Pine Acres Fuel Break	106,901.35	60,841.08
Total	\$ 877,543.41	673,671.66

Amador Fire Safe Council Grant Snapshot
as of October 31, 2024

	AFSC	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Coordinator (CAFSC) - COMPLETE	11/15/2021 - 3/31/2024	\$ 175,000.00	\$ 157,500.00	\$ 17,500.00	\$ 175,000.00	\$ -	\$ -	\$ -
2	Amador County Evac Improvement - CWPP (CalFire) 5GG21101 - COMPLETE	6/14/2022 - 3/15/2024	\$ 379,982.40	\$ 339,270.00	\$ 40,712.40	\$ 379,982.40		\$ -	\$ -
	PGE - Jackson Gate	ends 11/30/2024	\$ 37,300.45	\$ 33,909.50	\$ 3,390.95	\$ 14,682.80	\$ 3,967.43	\$ -	\$ 22,617.65
3	Coordinator (CAFSC) - Round 2	4/15/2024 - 12/31/2024	\$ 173,217.00	\$ 157,470.00	\$ 15,747.00	\$ 87,782.70	\$ -	\$ 87,782.70	\$ 85,434.30
4	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2025	\$ 834,126.00	\$ 744,756.00	\$ 89,370.00	\$ 807,053.80	\$ -	\$ 56,270.27	\$ 27,072.20
5	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2025	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 220,200.00	\$ -	\$ 22,112.52	\$ -
6	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2025	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 800,981.96	\$ -	\$ 101,281.29	\$ 243,314.04
7	Ingress/Egress Phase 2 (CalFire) 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ 503,103.68	\$ -	\$ 12,575.25	\$ 96,896.32
8	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 77,712.04	\$ 51,150.76		\$ 437,692.96
9	Upper Rancheria Community Fuel Break 5GA21149	10/17/2023 - 5/31/2025	\$ 950,010.00	\$ 863,645.00	\$ 86,365.00	\$ 646,959.66		\$ 17,620.31	\$ 303,050.34
10	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 433,485.41	\$ -	\$ 8,613.68	\$ 292,514.59
15	Volcano Hills Community Fuel Break	- 3/15/2027	\$ 1,019,387.00	\$ 926,715.00	\$ 92,672.00	\$ -	\$ -	\$ -	\$ 1,019,387.00
11	RFFCP 1705 (SNC)	6/17/2024 - 5/31/2027	\$ 213,290.00	\$ 193,900.00	\$ 19,390.00	\$ 6,290.54	\$ -	\$ 6,290.54	\$ 206,999.46
12	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 476,526.54	\$ 296,829.19	\$ -	\$ 811,917.46
13	Rancheria Thompson Ridge - BLM	9/1/24 - 8/31/28	\$ 778,280.00	\$ 753,320.00	\$ 24,960.00	\$ 540.01	\$ -	\$ -	\$ 777,739.99
14	County Wide CWPP	- 3/15/2030	\$ 167,860.00	\$ 152,600.00	\$ 15,260.00	\$ -	\$ -	\$ -	\$ 167,860.00
			\$ 9,122,797.85	\$ 8,317,963.50	\$ 804,834.35	\$ 4,630,301.54	\$ 351,947.38	\$ 312,546.56	\$ 4,492,496.31

*matches Unearned Revenue

*Matches Accounts Receivable

**Amador Fire Safe Council
Coordinator Monthly Report**

Nov-24

Date Range: October 11th 2024 - November 15th 2024

Project	Update	Future Planned Actions
Amador County Collaborative Ingress, Egress and Education Plan	RFP for the next phase of Road Projects Stone Jug, Bonnefoy Road, Shakeridge was released and 5 bids were received. The Project Committee will be making a selection on the contractor on 11/18.	We will execute contracts in the next few weeks, finalize ROEs on private roads, and coordinate with County Public Works on Shakeridge for follow-up herbicide application. We will be working on spending down grant funds by March 2025. Likely we will be able to do one more additional project.
	After the contractor is selected AFSC will likely treat additional roadways that are in the project que, funding depended.	
	Quarterly grant reporting was completed.	
Community Fuel Break Project	Staff has been focused on reporting and preparing for the implementation of projects that expire in 1st and 2nd quarters of 2025. This has slowed down planning for Community Fuel Breaks. Staff will be working in the next month to make sure all community fuel breaks are assigned and initial planning completed by June 2025. Project Committee met on 11/18 to review two additional projects.	Familiarize new hire with projects and planning activities. Begin planning on approved projects. Reporting due Oct. 31st
Central Pine Grove FB/Crestview	Crestview parcel has been completed. AFSC requested an extension on the Tiger Creek #1200 and #1330 grants to potentially implement maintenance/follow-up treatment on this property in Spring 2025.	Install Project signage. Execute extension. Plan for Spring treatment.
River Pines	The last remaining handwork was completed. Grant reporting was completed.	Future planning will begin after March 2025. Install Signage.
Upper Rancheria Fuel Break	Quarterly Reporting Completed.	Work will continue when the selected contractor completes work on the Jackson Creek Watershed Project.
	Draft Scope of Work completed. Working on draft RFP and developing a list of potential consultants. Quarterly Reporting was completed.	Finalize CWPP Draft Scope of Work/RFP . Schedule CWPP listening session.

Capacity Building/Coordination Funding	<p>Internal GIS database and mapping systems Scope of Work and RFP was released, 5 bids were received. The Project Committee will review the bids and make a selection on 11/18. We have recently found out that the Coordinator grant will not be extended (expires 12/31/24). We are hopeful that there will be another round of funding, the application period will be a very quick turnaround, CAFSC hope to have contracts in place 1/1/25. Staff is working on developing an annual report and review of Strategic Plans (AFSC and FWC).</p> <p>Microsoft Transition consultant was selected and work will start on this project 11/18. Staff has been preparing for this transition.</p>	<p>Execute GIS specialist contract and initiate the project.</p> <p>Implement Microsoft transition.</p> <p>Apply for 3rd round of Coordinator grant funding if available.</p>
Pine Acres Fuel Break - Maintenance	<p>Site visits with Project Manager and CalFire CYA camp have been conducted and the CYA camps are getting ready to implementation.</p> <p>Quarterly Reporting was completed.</p>	Implementation
AmCo Stewardship - Mokelumne Community Forest	<p>AFSC is working with BLM to plan for a forest health thinning on the Buckhorn Unit. AW and project forester, Jan Bray, are working to develop a RFP to contract for the thinning and decking logs. BLM will be the lead on the removal of the logs from site.</p>	<p>Release RFP for Forest Health Thinning on Buckhorn Unit. This has been slightly delayed but is anticipated for late Nov/early December</p>
Future Grant Funding	<p>CalFire Forest Health Grant: The Forest Health Program addresses the risk to California’s forests from disturbance events including catastrophic wildfires, drought, and pest mortality. These events are the result of climate change, past land management practices, and an increasing number of people living in the wildland and urban interface.</p> <p>Must treat 800 acres, Due 1/13/2025, Award amounts \$750,000 - \$7 million, \$70 million available.</p>	