



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



February 15th, 2023

3:00-5:00

Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind to the Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542# Passcode: 1055

AGENDA

1. Approve/Modify Agenda*
2. Approve January Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. Review and Approval of 2023 AFSC Budget*
 - b. Review and Approval of Unrestricted Reserve Fund*
5. Grant Opportunities
 - a. Community Fuel Break Grant Proposal Resolution 2023-2-15-1*
 - b. Letters of Support for Partner Projects
6. Coordinator Report (Amanda)
7. Website & Outreach Plan Review (Megan)
8. Sirens Alert System Committee Update (Connie)
9. FireWise Community Program Update (Dick)
10. AlertWildfire Cameras Project Update (Frank)
11. Public Comment
12. Other items/adjourn

*Action items
Meeting will be recorded.

AMADOR FIRE SAFE COUNCIL BOARD MEETING

January 18, 2023 3:00pm

1/18/23: 3:01pm

1. Agenda: motioned and approved (? Couldn't see who, was on Zoom)

2. Minutes from December: Richard Yarnell was present (amended); John H motioned; Dick S seconded

3. Introductions: Connie Gonsalves, Richard Yarnell, Dick Stamm, John Heissenbuttel, Frank Leschinsky, Dick Stamm, Pat Minyard, Susan Peters, Mike Blankenheim (others I was unable to hear)

4. Treasurer's Report:

a. Review and Approval of 2023 AFSC Budget:

Year End Report 2022 (see attached) -

- Coordinator expense was a little higher than budgeted due to unpaid bills that are now paid - result of internal audit by DS
- Contracted Staff expense higher than expected - hadn't hired the 3 new staff members yet (has been adjusted);
- environment documentation was significantly less - had deferred env documentation on PA Fuel Break to 2023;
- Groundwork Contracted Labor - significantly less;
- County Coordinator grant significantly under - hadn't began Stewardship yet - will happen this year; I/E grant - env doc held us up, all clear as of early dec - will be doing lots of road clearing in 2023;
- Tiger Creek project started in Dec, little over 100k, just invoiced, will be billed in 2023, work actually happened in 2022;
- 1.2m of work in contract (I/E, Stewardship, Community Fuel Break project in RP) all to be completed prior to Fire Season. We are in a pretty good fiscal position. 4.7m contract over the next 2-3 years.

Draft Budget for 2023 - \$2.3m (see attached) -

Major Projects:

- Finish Tiger Creek Fuel Break
- I/E
- AmCo Stewardship Implementation
- Pine Acres Fuel Break maintenance
- Community Fuel Break (River Pines, Ohio Hills, Volcano Hills)
- County Coordinator (new staff)
- Evacuation Improvement (road clearance, update countywide community wildfire protection plan, etc.)
- PGE Vegetation Management grant

Susan P - recommends verbiage regarding the Reserve Fund to be provided in the AFSC Policy Binder. Also recommends moving forward with a line item budget, will work on getting this document to the Board.

John H motioned to discuss proposed budget and approve at next meeting: Susan P seconded

5. Break Even Beermakers - appreciation award presentation - postponed

6. Coordinator Report:

- Firewise Forum is scheduled for Jan 31st
- Megan Watts is revitalizing our outreach program, will present in February
- Town Hall for Upper Rancheria and Volcano Hills Fuel Breaks are being scheduled
- Ohio Hills Fuel Break (1.2-2m application)
- Grant Applications for Community Fuel Breaks will be submitted to Cal Fire next month (March)
- 13 current I/E private roadways in implementation
- Project Selection committee to review in late Feb, for implementation in Fall
- Tamryn is working on project map that will show all current projects

7. Sirens Alert System:

Nothing to report

8. Firewise:

20 registered Firewise community in Amador; Hale Rd. is just approved, so 21 in 2022. Additionally, another 14 communities are in various stages of the application process. Important to establish the Forum as meaningful and productive. Dick S has been communicating with other organizations regarding the structure of their Forum's (Orinda, Prescott, Hawaii, etc.). John H wants to make sure the role of the AFSC is clear and that we fully understand the communities' expectations. Susan P would like to see a survey sent to the attendees of the Forum to gather further information.

9. Alert Wildfire:

Not much to report. Project is still very active. One more possible camera placement upon Thunder Mountain, but has not come to fruition yet.

10. Public Comment:

None

11. Other Items:

None

Adjourned: 3:50pm

Amador Fire Safe Council Grant Snapshot
as of Jan 31, 2023

	AFSC	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance or Advance Requested</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2025	\$ 834,126.00	\$ 744,756.00	\$ 89,370.00	\$ 637,302.59	\$ 113,480.91		\$ 196,823.41
2	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2025	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 89,774.50	\$ -	\$ 23,714.50	\$ 130,425.50
3	Coordinator (CAFSC)	11/15/2021 - 4/30/2023	\$ 174,999.00	\$ 159,090.00	\$ 15,909.00	\$ 65,815.62	\$ -	\$ 3,084.33	\$ 109,183.38
4	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2024	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 306,268.60	\$ 248,137.43	\$ 261,074.00	\$ 738,027.40
5	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 724.86	\$ 128,126.39	\$ 128,851.25	\$ 514,680.14
6	Ingress/Egress Phase 2 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ -			\$ 600,000.00
7	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 3,592.53	\$382,940.67		\$ 1,284,851.47
8	Amador County Evac Improvement (CalFire) 5GG21101	6/14/2022 - 3/15/2024	\$ 379,982.40	\$ 335,000.00	\$ 44,982.40	\$ -			\$ 379,982.40
9	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 43,295.31	\$ 138,204.69	\$ 181,500.00	\$ 682,704.69
10	Communicatons Grant		\$ 5,000.00			\$ 5,000.00			\$ -
11	PGE - Ohio Hill	thru 11/30/2022	\$ 25,000.00			\$ 25,000.00		\$ -	\$ -
			\$ 5,813,452.40	\$ 5,233,724.00	\$ 549,728.40	\$ 1,176,774.01	\$ 1,010,890.04	\$ 598,224.08	\$ 4,636,678.39

*matches Unearned Revenue

*Matches Accounts Receivable

AMADOR FIRE SAFE COUNCIL

	2023 DRAFT Budget		As of Jan 31, 2023
Expenses			
Grants Expenses			
305 AFSC Coordinator	62,000.00	1	3,750.87
306 Coordinator Assistant	13,000.00	2	1,129.69
307 Outreach Coordinator	14,400.00	3	3,364.20
308 Technical Assistance	14,400.00	3	857.52
310 RPF Professional Forester	125,000.00		7,250.00
315 Environmental Documentation	10,000.00		0.00
320 Groundwork Contracted Labor	2,024,000.00		92,105.00
350 Outreach/Materials/Supplies	10,000.00		0.00
Total Grant Expenses	2,272,800.00		108,457.28
Operating Expenses			
302 Depreciation	450.00		0.00
311 Bookkeeper	4,000.00		0.00
321 State Filing Fees	85.00		0.00
330 Insurance, D&O	2,000.00		0.00
343 Bank Charges	50.00		0.00
345 Office Supplies	4,000.00		0.00
346 Postage	400.00		0.00
350 General Outreach	10,000.00	4	0.00
365 Professional Fees	600.00	5	0.00
365 Telephone	375.00		0.00
370 Mileage	4,000.00		0.00
Other	0.00		0.00
Total Operating Expenses	25,960.00		0.00
Total Expenses	2,298,760.00		108,457.28
 Revenue			
Grants			
PG&E CEMA Program	22,500.00	6	
SNC Tiger Creek Implementation	226,000.00	7	50,462.28
SNC Tiger Creek Enhancement	40,000.00	8	33,125.00
CAL FIRE Ingress/Egress	674,000.00	9	3,281.01
SNC County Steward Implementation	658,000.00	10	452.79
Community Fuel Break	397,000.00	11	16,087.06

CAL FIRE Pine Acres Maintenance	90,000.00	¹²	658.97
CAFSC County Coordinator	78,000.00	¹³	4,216.71
CalFire Evacuation Improvement Contributions	60,000.00	¹⁴	
Indirect/Admin Revenue	228,950.00		11,832.03
Interest Income	200.00		25.22
Total Revenue	2,475,150.00		120,141.07

1. Assumes 80 hours/month
2. Assumes 23 hours/month
3. Assumes 40 hours/month
4. Outreach that is not directly billable to a specific grant
5. Tax preparation.
6. Assumes we receive grant.
7. Assumes 26 Acres of handwork and three miles of road clearance.
8. Assumes 20 acres of mastication.
9. Assumes 40 miles of road work.
10. Assumes 254 acres of mastication.
11. Assumes 171 acres of mastication (River Pines)
12. Environmental documentation.
13. Staff time and outreach, \$175K grant runs from 12/21 to 3/23.
14. Update Countywide Community Wildfire Protection Plan

Amador Fire Safe Council Fund Balances	As of Dec 31, 2022	As of Jan 31, 2023
3000 Unrestricted	153,610.19	138,002.98
4255 PG&E	288.75	288.76
4412 Tiger Creek Enhance	66,056.22	22,224.62
4420 CFSC Coordinator	6,006.35	6,006.61
4222 Tiger Creek Implementation	170,798.19	122,805.05
4651 Ingress/Egress	3,111.92	3,112.05
4834 AmCo Stewardship	386,546.97	386,563.39
4842 Community Fuel Break	100.00	100.00
4842 Pine Acres Fuel Break	100.00	100.00
Total	\$ 786,618.59	\$ 679,203.46



Amador Fire Safe Council
PO BOX 1055
Pine Grove, CA 95665

Unrestricted Reserve Fund

Adopted 2/5/2023

Unrestricted Reserve Fund: The Amador Fire Safe Council will seek to create and maintain a \$400 thousand unrestricted reserve fund in order to:

1. Continue to advance the mission of the AFSC when grants are difficult to secure; and
2. Have the ability to pay contractors on a timely basis while waiting for grant advances.

The fund will be made whole when grant advances are received and when additional grants are secured.

I, _____ the undersigned, hereby certify that the Unrestricted Reserve Fund policy was duly adopted by the Amador Fire Safe Council on February 15th, 2023.

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Signature

Print Name, Title

Date

Amador Fire Safe Council Coordinator Monthly Report

Feb-23

Date Range: January 12th 2023 - February 14th 2023

Project	Update	Future Planned Actions																																																						
Tiger Creek Fuel Break	Dead stand of Knob Cone Pines removed, River Road Vegetation treatment complete, 4/5 handwork sections completed. Forester was approved to conduct Bird Sureys if needed for land handwork section. 6 Month Report completed and submitted	Closeout 1 of 2 Tiger Creek Grants, completed last remaining handwork section, finalize and install signage.																																																						
AmCo Stewardship - Mokelumne Community Forest	Contractors are implementing on several units. Currently work on Rams Horn Grade Unit (10 acres completed) and La Colina Unit (40 acres completed). Develop a RFP for bird surveys that will be needed for more completed after March 1st. 6 Month Report submitted	Conduct Bird Survey Bid Solicitation and select contractor.																																																						
Amador County Collaborative Ingress, Egress and Education Plan	All county road treatment areas have been treated by AFSC contract and follow-up up herbicide application applied by the County.	Develop RFP for a long-term/retainer contractor for private roads/Collect all ROEs and implement private road way projects. Set Project Review and Selection Committee date to review new project forms.																																																						
	Quarterly Report Submitted																																																							
	Contractor is finishing up work on Tiger Creek project and then will start on Surrey Junction and Running Gold.																																																							
	AFSC has a total of 13 private roadway projects that we hope to implement prior to fire season; total of 23 miles and 55.5 acres. Some will be contracted to Timber Ridge and some will go through a public bid solicitation. Rights of Entry have been sent to all projects, Megan is tracking ROEs; many ROEs are still needed.																																																							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Project</th> <th style="text-align: center;">All ROEs Received</th> <th style="text-align: center;">Estimated Mileage</th> <th style="text-align: center;">Estimated Acres</th> </tr> </thead> <tbody> <tr><td>22_PR1_Running Gold</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">0.85</td><td style="text-align: center;">2.06</td></tr> <tr><td>22_PR2_Surrey Junction</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">5.2</td><td style="text-align: center;">12.58</td></tr> <tr><td>22_PR3_Rolling Oaks</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">3.1</td><td style="text-align: center;">7.50</td></tr> <tr><td>22_PR4_Gold Creek Trail</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">1.4</td><td style="text-align: center;">3.39</td></tr> <tr><td>22_PR5_Oak Hill Lane</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">0.4</td><td style="text-align: center;">0.97</td></tr> <tr><td>22_PR6_Sandra Lane</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">2.2</td><td style="text-align: center;">5.32</td></tr> <tr><td>22_PR7_SugarPineDrive</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">0.7</td><td style="text-align: center;">1.69</td></tr> <tr><td>22_PR8_SokeSprings</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">0.9</td><td style="text-align: center;">2.18</td></tr> <tr><td>22_PR9_10MileMarker</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">0.9</td><td style="text-align: center;">2.18</td></tr> <tr><td>22_PR10_Cottonwood Lane</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">0.2</td><td style="text-align: center;">0.48</td></tr> <tr><td>22_PR11_Fiddletown Park</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">5</td><td style="text-align: center;">12.10</td></tr> <tr><td>22_PR12_Clute Road</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;">0.6</td><td style="text-align: center;">1.45</td></tr> <tr><td>22_PR13_Old Giannini Ranch Road</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;">1.5</td><td style="text-align: center;">3.63</td></tr> </tbody> </table>		Project	All ROEs Received	Estimated Mileage	Estimated Acres	22_PR1_Running Gold	<input checked="" type="checkbox"/>	0.85	2.06	22_PR2_Surrey Junction	<input checked="" type="checkbox"/>	5.2	12.58	22_PR3_Rolling Oaks	<input type="checkbox"/>	3.1	7.50	22_PR4_Gold Creek Trail	<input checked="" type="checkbox"/>	1.4	3.39	22_PR5_Oak Hill Lane	<input checked="" type="checkbox"/>	0.4	0.97	22_PR6_Sandra Lane	<input type="checkbox"/>	2.2	5.32	22_PR7_SugarPineDrive	<input type="checkbox"/>	0.7	1.69	22_PR8_SokeSprings	<input type="checkbox"/>	0.9	2.18	22_PR9_10MileMarker	<input type="checkbox"/>	0.9	2.18	22_PR10_Cottonwood Lane	<input type="checkbox"/>	0.2	0.48	22_PR11_Fiddletown Park	<input type="checkbox"/>	5	12.10	22_PR12_Clute Road	<input type="checkbox"/>	0.6	1.45	22_PR13_Old Giannini Ranch Road	<input checked="" type="checkbox"/>
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County Coordinator - CAFSC	Held second FireWise Forum January 2023. FireWise Microgrants documents are being edited after input from Calfire regarding allowable grant funds.	Start accepting applications for the FireWise Assistance Program.																																																						
Community Fuel Break Project	River Pines Fuel Break is being implemented	Implement River Pine Fuel Break, expected completion June 2023.																																																						
	Quarterly Report Submitted																																																							
Community Fuel Break Project	Upper Rancheria Town Hall meeting was held 2/8. Working on getting ROE and determining final project layout. Scheduling Volcano Hills Fuel Break Town Hall.	Apply for CalFire CCI grant funding. Collect Letters of Support.																																																						
Pine Acres Fuel Break Maintenance	ROEs have been sent, Tamryn is collecting ROEs. Forester will be starting survey work soon.	Plan Town Hall Mtg.																																																						



Amador Fire Safe Council
PO BOX 1055
Pine Grove, CA 95665

RESOLUTION

Before the Board of Directors of the Amador Fire Safe Council

Amador County, California

IN THE MATTER OF: Amador Community Fuel Break Program; 22-WP-AEU-46556380

RESOLUTION # AFSC 2023-2-15-1

RESOLUTION OF THE AMADOR FIRE SAFE COUNCIL OF AMADOR COUNTY FOR FUNDING FROM THE FIRE PROVENTION GRANT PROGRAM AS PROVIDED THROUGH CALIFORNIA CLIMATE INVESTMENTS.

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California Greenhouse Gas Reduction Funding, which provides funds to the State of California and its political subdivisions for California Climate Investments, including forest health programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out a fire prevention project;

NOW, THEREFORE, BE IT RESOLVED that the Amador Fire Safe Council:

1. Approved the filing of an application for "California Climate Investments" Fire Prevention grant program funds; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of Amador Fire Safe Council are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to March 31, 2028.
5. Appoints board treasurer, or a designee, as agent of the Amador Fire Safe Council to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.



Amador Fire Safe Council

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Approved and adopted the day of February, 15th 2023. I, the undersigned, hereby certify that the foregoing Resolution, number 2023-2-15-1 was duly adopted by the following roll call vote: Amador Fire Safe Council.

Ayes: ___ Noes: ___ Absent: ___

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Signature

Print Name, Title

Date

ATTEST:

I _____, (Coordinator) of the Amador Fire Safe Council, witness my hand on the day of February 15th, 2023.

Signature

Print Name, Title

Date