



## Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)



September 21<sup>st</sup>, 2022

3:00-5:00

Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind to the Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting <a href="https://us02web.zoom.us/j/2674846542">https://us02web.zoom.us/j/2674846542</a> Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542#

### AGENDA

1. Approve/Modify Agenda\*
2. Approve August Minutes\*
3. Introductions
4. Treasurers Report (John)\*
5. Coordinator Report (Amanda)
  - a. Project Updates
6. AFSC/AFPDP Partnership Agreement\* (Pat)
7. Sirens Alert System Committee Update (Connie)
8. FireWise Community Program Update (Dick)
9. AlertWildfire Cameras Project Update (Frank)
10. Public Comment
11. Other items/adjourn

\*Action items  
Meeting will be recorded.



## Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)

August 17<sup>th</sup>, 2022

Volcano Communications Tech Center

3:00-5:00



### MINUTES

Present: Pat Minyard, Frank Leschinsky, Connie Gonsalves, John Heissenbuttel, Jay Francis & Dick Stamm

Staff: Dana Simpson, Amanda Watson,

Public: Kayla Dale, Sai Kahn, Megan Scheeline, Mike Blankenheim, Jed Gaines, Steve DeBenedet, Robert Deakin, Ralph Meier, Brian Jobson and Tom Ellison; Cindy Engel and Jamie Lubenko via Zoom

1. Approve/Modify Agenda – Pat called the meeting to order at 3:00 p.m. No modifications to the Agenda and it was unanimously approved as presented.
2. Approve/Modify May Minutes – The July 2022 minutes were unanimously approved as presented.
3. Introductions – Board members and the public in attendance introduced themselves as well as those attending via Zoom.
4. Treasurers Report – John reported that as of **7/31/22** we had an account balance of **\$419,599.66**.
5. Coordinator Report
  - a. Project Updates – Amanda reported that the final phase of the Tiger Creek fuel break should begin this fall or early winter. This will include handwork and roadside clearing by mastication. The project will be going out to bid soon. Photos and videos will be shared soon. Still awaiting funding from Sierra Nevada Conservancy for the nine BLM parcel project in Amador County. Amanda noted that Google Drive will be used in the future to upload progress reports and documents instead of sending out via email. There is a PG&E grant of \$25,000 to treat approximately 8 to 9 acres around Jackson.
6. AFSC/AFPDP Partnership Update– Pat reported that Amador Fire Protection District Chief Walt White had requested AFSC to help pay a portion of Kayla Dale’s salary for the work she is doing with the FireWise Community program. The Coordinators Grant fund has money available to cover it so it was agreed we would participate.
7. Sirens Alert System Committee Update – There has not yet been a meeting scheduled. Amanda sent out another Doodle poll again today to try to set something up.
8. FireWise Community Groups – Dick reported that there are now 10 approved FireWise Communities (FWC) and 33 pending applications within the county. The six previously rejected applications have been resubmitted and are now awaiting review. The Fiddletown area will have six different FireWise Communities. Buckhorn Ridge is active with another six different FWC. Kayla Dale, Megan Watts and Dick Stamm have met with 28 different FWC applicants. They met with four at one time. Cindy Engel is working to provide maps and this has proven to be very

helpful. The booth at the county fair and Smoke Chasers event provided 21 leads of interested people and six of those are moving forward. Kayla gave an update on proposed video interview of existing FWC folks to post on various social media pages. Insurers are asking for maps of FWC so it would be helpful if Megan can post these on our website.

9. Alert Wildfire Cameras Project – Frank stated there is nothing new to report as far as installations but usage is up especially with the media during fires.
10. Public Comment - Brian Jobson asked a question about the Upper Rancheria Project. Sai Kahn ask a question about the status of the Mace Meadows Project. John related that the county requested Mace Meadows be traded out as they didn't want it under their CEQA

*Meeting Adjourned at 3:55 pm*

## AMADOR FIRE SAFE COUNCIL

**2022 Budget**

**As of Aug 31, 2022**

### Expenses

#### Grants Expenses

305 AFSC Coordinator	56,000.00	1	49,199.45
306 Coordinator Assistant	16,800.00	2	4,832.70
307 Outreach Coordinator			2,954.80
310 RPF Professional Forester	125,000.00		40,000.00
315 Environmental Documentation	60,000.00		0.00
320 Groundwork Contracted Labor	900,000.00	3	330,849.78
<b>Total Grant Expenses</b>	<b>1,157,800.00</b>		<b>427,836.73</b>

#### Operating Expenses

302 Depreciation	450.00		0.00
311 Bookkeeper (2021 actual is through 11/21)	4,000.00		1,065.75
321 State Filing Fees	85.00		0.00
330 Insurance, D&O	1,800.00		0.00
343 Bank Charges	200.00		50.00
345 Office Supplies	1,500.00		3,410.12
346 Postage	400.00		116.98
350 Outreach	20,000.00	4	7,717.42
365 Professional Fees	600.00	5	0.00
365 Telephone	375.00		150.00
370 Mileage	4,000.00		82.38
Other	0.00		75.00
<b>Total Operating Expenses</b>	<b>33,410.00</b>		<b>12,667.65</b>

<b>Total Expenses</b>	<b>1,191,210.00</b>		<b>440,504.38</b>
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### Revenue

#### Grants

PG&E CEMA Program	50,000.00	6	
SNC Tiger Creek Planning	0.00		5,977.13
SNC Tiger Creek Implementation	270,000.00	7	68,782.65
SNC Tiger Creek Enhancement	50,000.00	8	
CAL FIRE Mitchell Mine	170,000.00	9	16 (89,632.24)
CAL FIRE Ingress/Egress	425,000.00	10	162,023.30

SNC County Steward Planning	0.00	35,882.00
SNC County Steward Implementation	125,000.00 <sup>11</sup>	
Defensible Space	0.00	
CAL FIRE Pine Acres Maintenance	50,000.00 <sup>12</sup>	
CAFSC County Coordinator	115,000.00 <sup>13</sup>	33,204.60
Volcano Communications Grant	5,000.00 <sup>14</sup>	5,000.00
Contributions	35,000.00 <sup>15</sup>	35,108.18
Indirect/Admin Revenue		21,751.11
Interest Income		50.66
<b>Total Revenue</b>	<b>1,295,000.00</b>	<b>278,147.39</b>

1. Assumes 80 hours/month, includes back pay for approved raise.
2. Assumes 40 hours/month @ \$35/hour.
3. \$100K available outside of grant obligations for public requests.
4. Reflects outreach in Ingress/Egress grant which includes support of organizing Firewise Communities.
5. Tax preparation.
6. Assumes we receive grant.
7. 80 acres of mastication currently under contract. 13 acres of handwork on south side of reservoir currently under contract. Bird surveys as required after 3/1/22. Signage. Use funds currently in account.
8. 10 acres of handwork late fall 2022.
9. 11 acres of handwork. Use funds currently in account.
10. Assumes 30 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.
11. Assumes we secure implementation grant and begin by masticating 50 acres in fall of 2022.
12. Environmental documentation.
13. Staff time and outreach, \$175K grant runs from 12/21 to 3/23.
14. To be used to upgrade AFSC communications technology.
15. \$35K pledged by Break Even Beermakers.
16. An Advance payment of \$180,573.96 was received and recognized as income for Mitchell Mine in 2021, we did not spend the entire advance and had to refund \$89,632.24 in 2022.

<b>Amador Fire Safe Council Fund Balances</b>	<b>As of Dec 31, 2021</b>	<b>As of Aug 31, 2022</b>
3000 Unrestricted	20,951.06	93,993.37
4206 Mitchel Mine – Grant complete, Account closed	169,517.60	0
4222 Tiger Creek Implementation	268,166.25	29,326.67
4230 SNC County Steward Planning	17,430.70	5,651.10
4255 PG&E	288.23	288.23
4420 CFSC Coordinator		2,284.55
4412 Tiger Creek Enhance		66,045.99
4651 Ingress/Egress		160,633.02
<b>Total</b>	<b>\$ 476,353.84</b>	<b>\$ 358,222.93</b>

## AFSC Grant Snapshot 8/31/2022

<b>AFSC</b>	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Amount Received</u>	<u>Advance Received/ Requested</u>	<u>Invoiced</u>	<u>Amount Remaining</u>
Tiger Creek Implementation 1200	7/28/20-1/1/25	\$ 834,126.72	\$ 744,756.00	\$ 89,370.72	\$ 500,475.60	\$ 181,455.15	\$250,237.80	\$ 83,413.32
Tiger Creek Enhancement 1330 (SNC)		\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 66,060.00	\$ 66,060.00		\$ 154,140.00
Coordinator (CAFSC)	11/15/21-4/30/23	\$ 174,999.00	\$ 159,090.00	\$ 15,909.00	\$ 30,000.00	\$ -	\$ 6,524.57	\$ 138,474.43
Ingress/Egress (CalFire) 5GG19102	5/13/20-3/1/24	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 261,074.00	\$ 82,848.36		\$ 783,222.00
CFF Grant								\$ -
Pine Acres (CalFire) 5GG20101	approval - 3/15/25	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00		\$ 128,851.25	\$128,851.25	\$ 386,553.75
Ingress/Egress Phase 2 5GA21119	6/2/22-3/15/25	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00				\$ 600,000.00
AmCo Implementation 1370 (SNC)		\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00				\$1,288,444.00
Amador County Evac Improvement		\$ 380,000.00	\$ 335,000.00	\$ 45,000.00				\$ 380,000.00
Amador Community Fuel Break	8/4/22-3/15/26	\$ 726,977.00	\$ 660,888.00	\$ 66,089.00				\$ 726,977.00
Communicatons Grant		\$ 5,000.00			\$ 5,000.00			\$ -
PGE - Ohio Hill		\$ 25,000.00						\$ 25,000.00
		<b>\$ 5,814,447.72</b>	<b>\$ 5,234,612.00</b>	<b>\$ 549,835.72</b>	<b>\$ 862,609.60</b>	<b>\$ 459,214.76</b>	<b>\$385,613.62</b>	<b>\$4,566,224.50</b>

\*matches Unearned Accounts  
Revenue Receivable



+

# 2022-2023 Project Outlook

Presentation to the AFSC Board

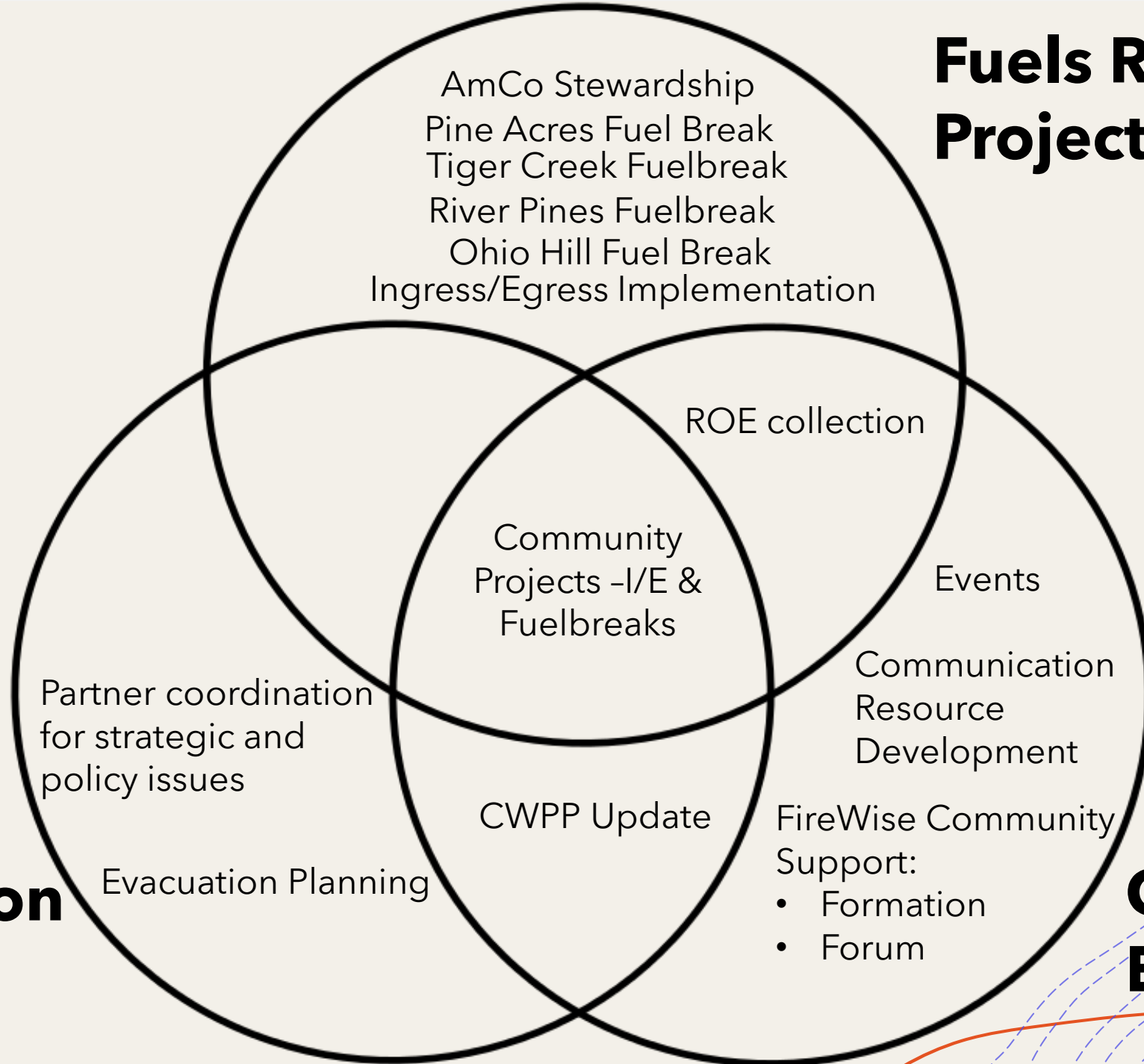
September 19<sup>th</sup> 2022

# AFSC Project Categories

- + Ingress/Egress Implementation
- + Fuel Break Development & Maintenance
- + FireWise Community Assistance
  - + Initial Registration Process Assistance
  - + FireWise Forum/Microgrant Program
- + Strategic Planning
  - + CWPP Update
  - + Fuelbreaks Planning
  - + Evacuation Planning/Signage



# Fuels Reduction Projects



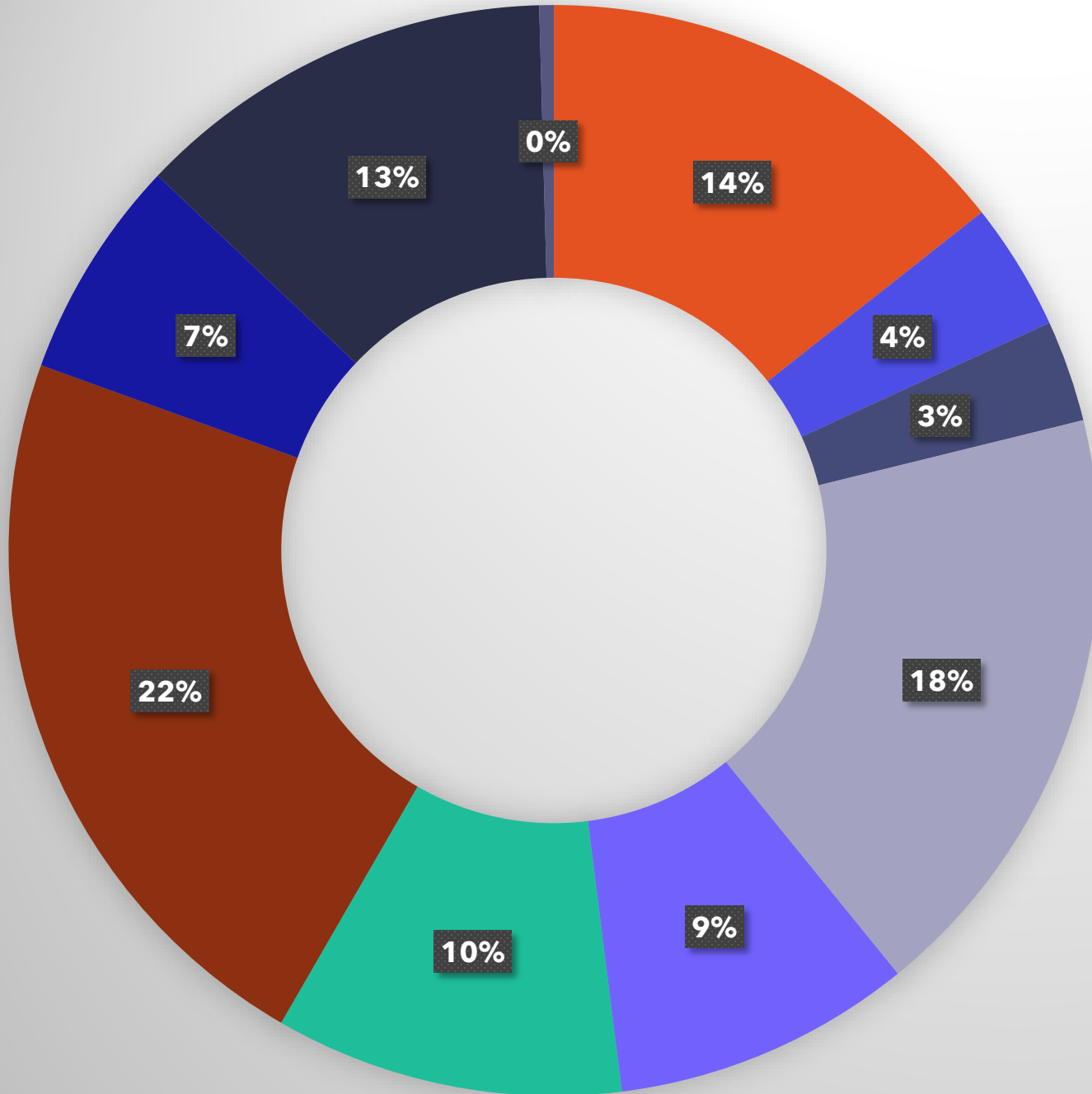
## Coordination & Planning

## Outreach & Engagement

# AFSC Current Grants

	AFSC Grant Title	Grant Period	Amount Awarded	Amount Remaining
1	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2025	\$ 834,126.72	\$ 83,413.32
2	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 2/15/2025	\$ 220,200.00	\$ 154,140.00
3	Coordinator (CAFSC)	11/15/2021 - 4/30/2023	\$ 174,999.00	\$ 138,474.43
4	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2024	\$ 1,044,296.00	\$ 783,222.00
5	CFF Grant			\$ -
6	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 386,553.75
7	Ingress/Egress Phase 2 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 600,000.00
8	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,288,444.00
9	Amador County Evac Improvement (CAFSC)		\$ 380,000.00	\$ 380,000.00
10	Amador Community Fuel Break Develop Project (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,977.00	\$ 726,977.00
11	Communicatons Grant		\$ 5,000.00	\$ -
12	PGE - Ohio Hill	9/1/2022-11/30/2022	\$ 25,000.00	\$ 25,000.00
			<b>\$ 5,814,447.72</b>	<b>\$ 4,566,224.50</b>

# AFSC Funding by Grant



■ Tiger Creek Implementation 1200 (SNC) SNC

■ Tiger Creek Enhancement 1330 (SNC) SNC

■ Coordinator (CAFSC) CAFSC

■ Ingress/Egress (CalFire) 5GG19102 CALFIRE

■ Pine Acres (CalFire) 5GG20101 CALFIRE

■ Ingress/Egress Phase 2 5GA21119 CALFIRE

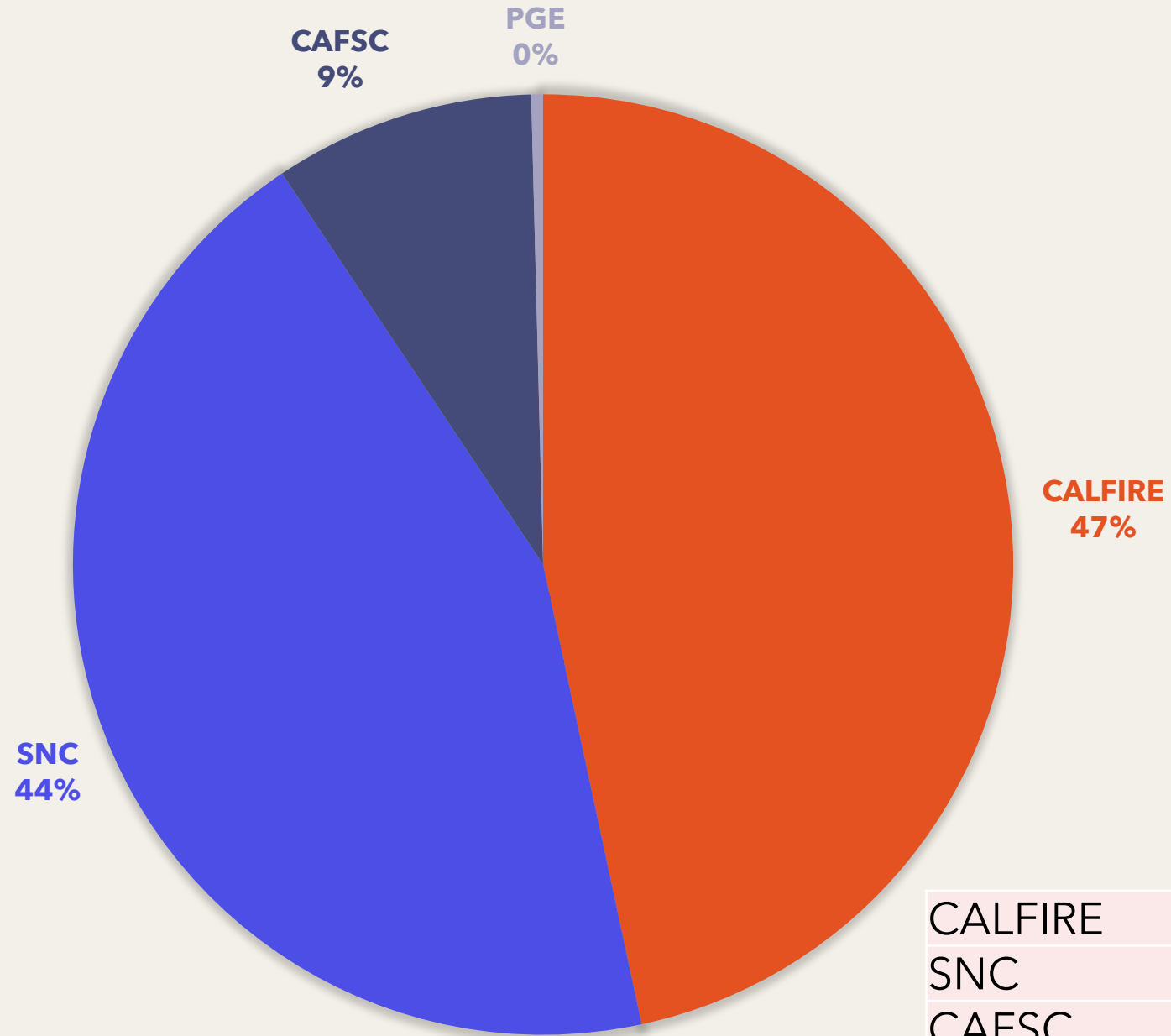
■ AmCo Implementation 1370 (SNC) SNC

■ Amador County Evac Improvement (CAFSC) CAFSC

■ Amador Community Fuel Break Develop Proj (CalFire) 5GG21201 CALFIRE

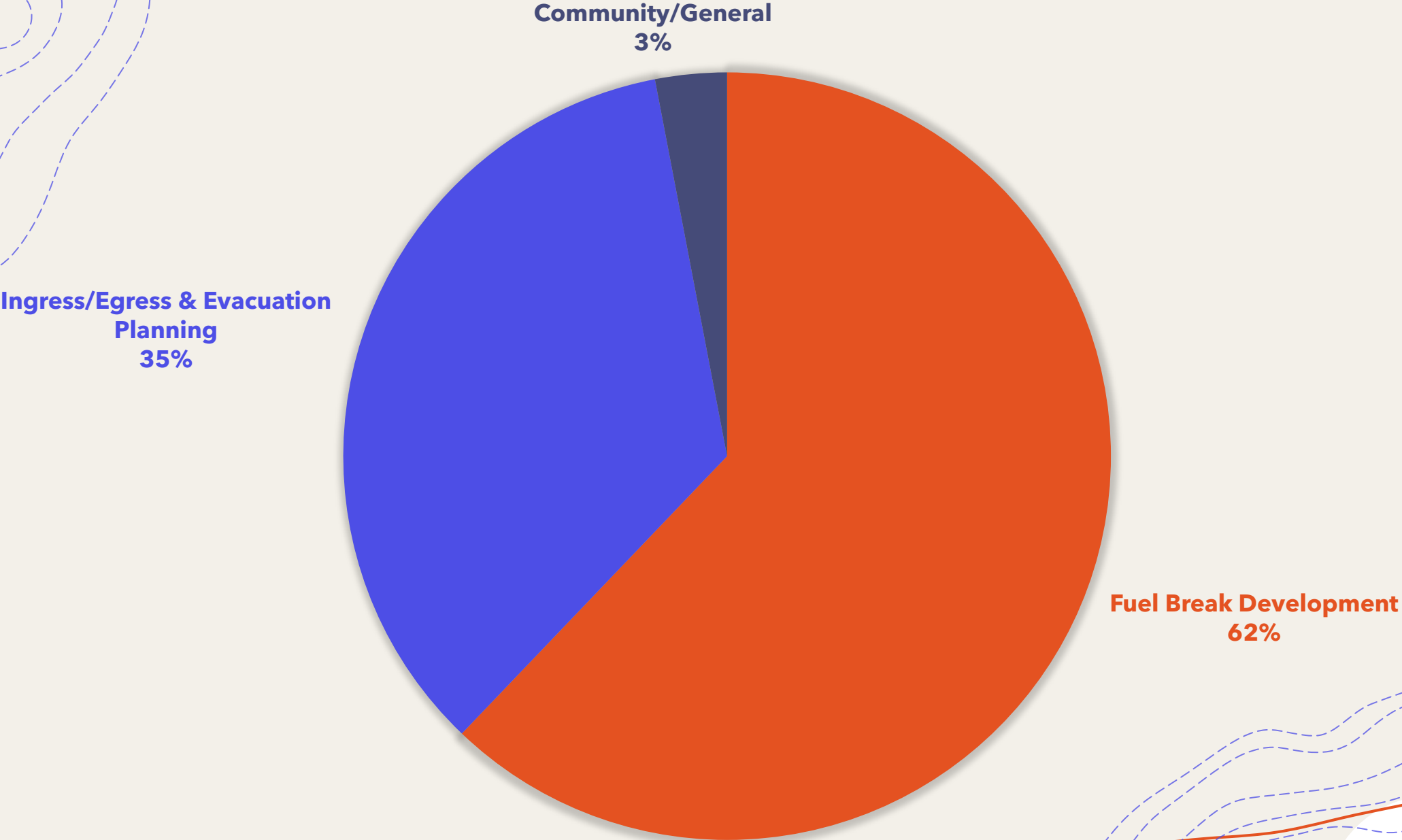
■ PGE - Ohio Hill PGE

# AFSC PROJECT FUNDING BY SOURCE



CALFIRE	\$2,886,678.00
SNC	\$2,722,770.72
CAFSC	\$554,999.00
PGE	\$25,000.00

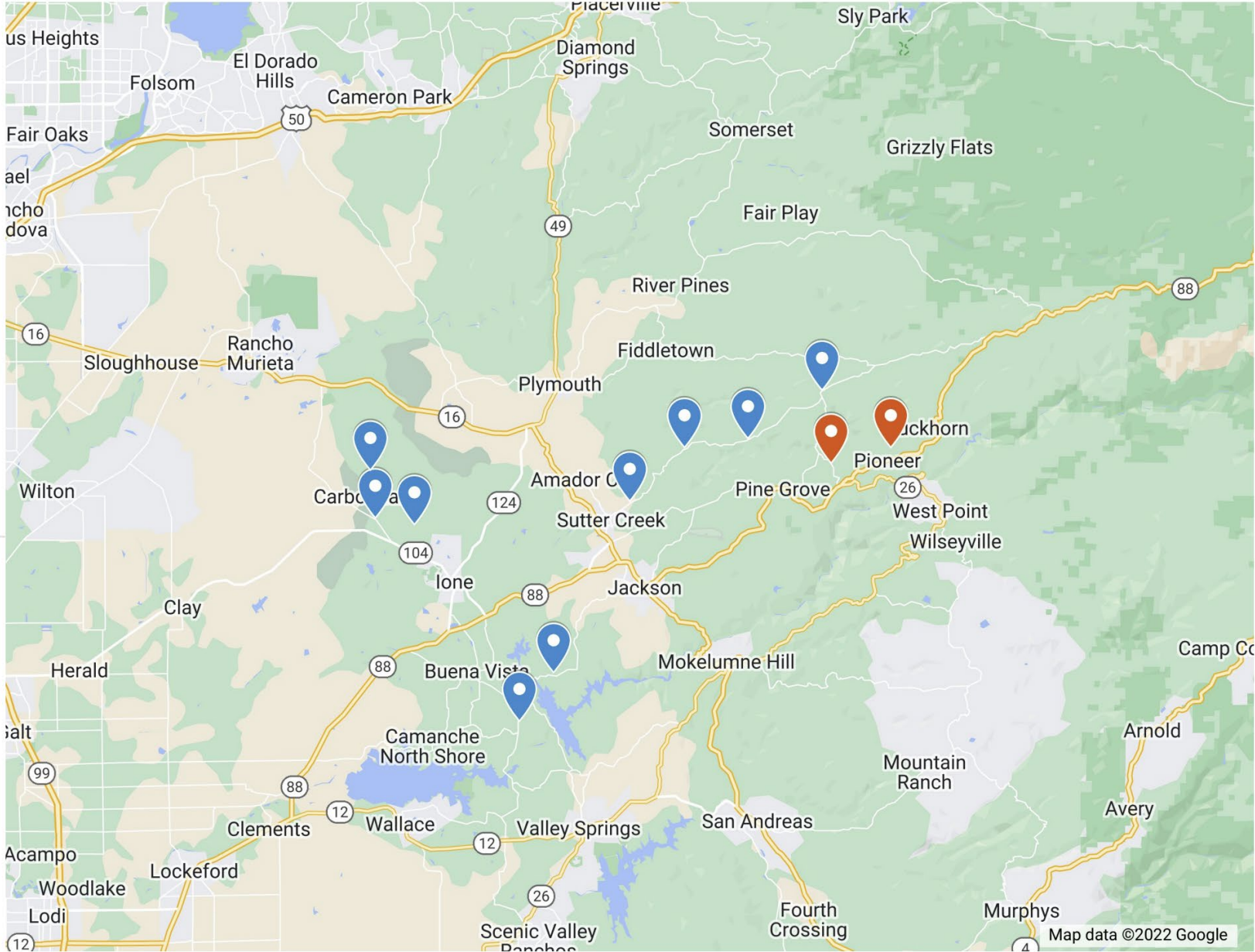
# AFSC FUNDING BY PROJECT TYPE



# 2022 County Roads AFSC Ingress/Egress Projects

## County Road Ingress/Egress

- Carbondale Road
- Michigan Bar Road
- Irish Hill Road
- Stoney Creek
- Buena Vista Road
- Shakeridge Section 1
- Shakeridge Section 4
- Shakeridge Section 3
- Shakeridge Section 2
- Pioneer Volcano Road
- Pioneer Creek Road





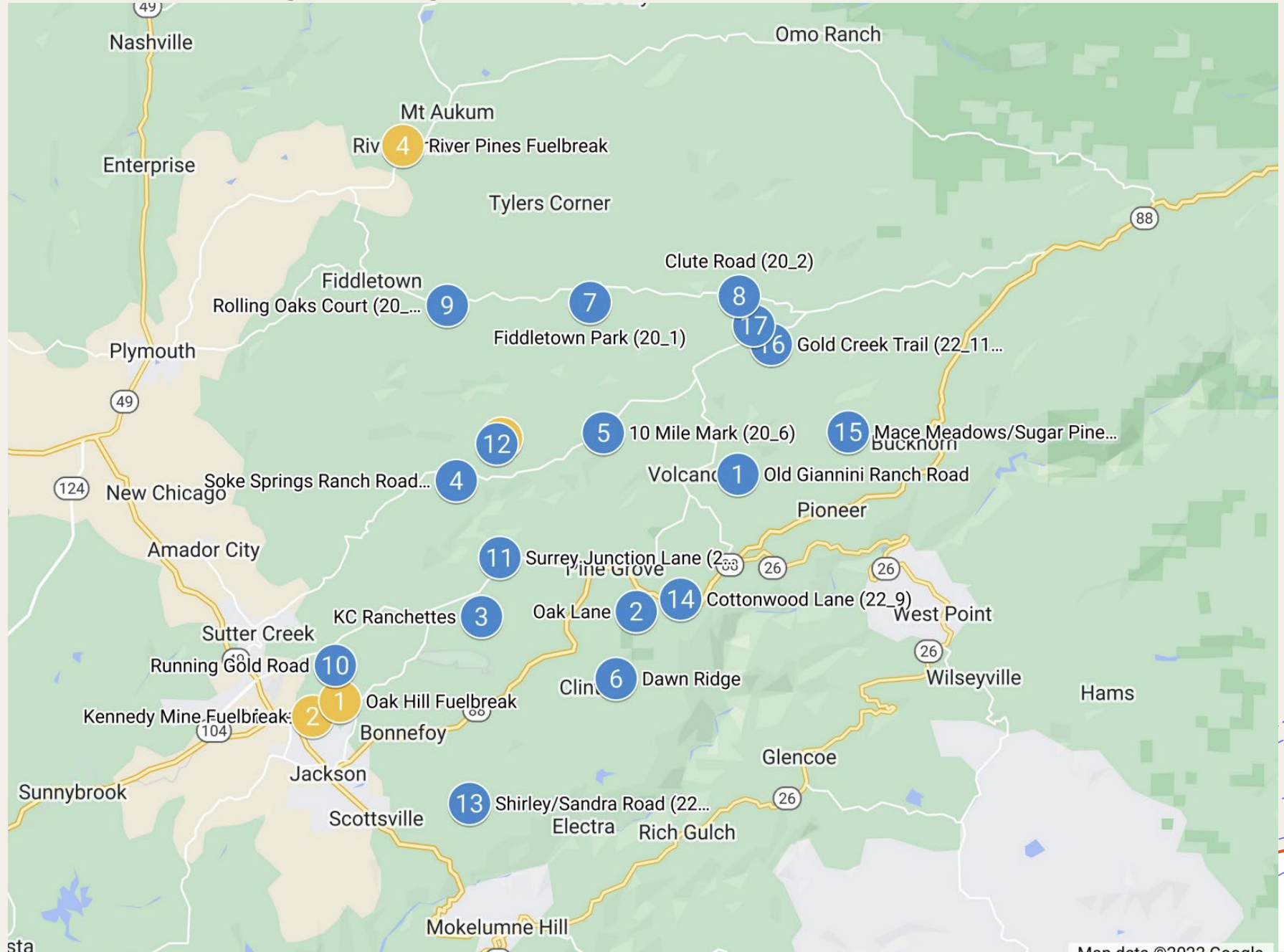
# 2022 AFSC Community Projects

## Ingress & Egress Projects

- 1 Old Giannini Ranch Road
- 2 Oak Lane
- 3 KC Ranchettes
- 4
- Soke Springs Ranch Road (20\_3)
- 5 10 Mile Mark (20\_6)
- 6 Dawn Ridge
- 7 Fiddletown Park (20\_1)
- 8 Clute Road (20\_2)
- 9 Rolling Oaks Court (20\_8)
- 10 Running Gold Road
- 11 Surrey Junction Lane (22\_4)
- 12 Stage Road
- 13 Shirley/Sandra Road (22\_7)
- 14 Cottonwood Lane (22\_9)
- 15
- Mace Meadows/Sugar Pine Drive (22\_10)
- 16 Gold Creek Trail (22\_11)
- 17 Oak Hills Lane (22\_3)

## Community Fuelbreaks

- 1 Oak Hill Fuelbreak
- 2 Kennedy Mine Fuelbreak
- 3 Volcano Hills Fuelbreak
- 4 River Pines Fuelbreak





Thank You!

Amanda Watson

[AmadorFireSafe@gmail.com](mailto:AmadorFireSafe@gmail.com)

[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)



**Amador Fire Safe Council  
Coordinator Monthly Report**

Sep-22

Date Range: August 8th 2022-Sept.20th

Project	Update	Future Planned Actions
Tiger Creek Fuel Break	Tiger Creek Phase 3 RFP is out for bid. Contractor is expected to be selected by Oct. 1st. Work is a total of 45.8 acres, 24.2 acres of handwork connecting previous mastication work and 21.6 acres of fuels reduction along the River Road.	Select contractor and execute contract, work to start ASAP.
AmCo Stewardship - Mokelumne Community Forest	Executed the contract, developed contract with project forester.	Sending out ROEs for adjacent property owners.
		Fully execute contract with project forester.
Amador County Collaborative Ingress, Egress and Education Plan	Letters have been mailed to all property owners along county road sections. Work on county roads is anticipated to be complete by the end of October	RPF will start to flag non-county roads Phase 1.
	CALFIRE has released the to complete MND for CEQA on private roads and this document is currently in the comment period window.	Select contractor for Running Gold/Surrey Junction Project. Submit NOE is ARCD for approval.
	Running Gold and Surrey Junction subdivisions RFP is out for bid Contractor is expected to be selected by Oct. 1st	
	Project Forester has prepared NOE for Rolling Oaks. NOE will be submitted to ARCD for approval at their October board meeting.	
County Coordinator - CAFSC	Megan is working on getting access and training to update the website. She is also working on researching Firewise community assistance in other counties and grant opportunities. Megan is developing the Firewise Forum.	Host the Firewise Forum. Develop the final Firewise Microgrants Program/Administration process.
	Finalized AFSC/AFPD partnership agreement for staff sharing and Firewise Community assistance.	Develop Firewise Program Workplan with staff.
Community Fuel Break Project	Project Forester has started the process for preparing the NOE for the River Pines Fuel break. Including additional mapping, NCIC records search, and scheduling time for site visits.	Reach out to and coordinate with El Dorado FWC/Fire Safe Council to potentially expand work in the El Dorado County.
	Calam team reviewed the Volcano Hills and Upper Rancheria proposed Community Fuelbreaks; evaluating them for how they fit into the strategic fuelbreak network in Amador County.	Grants/Projects Committee will be reviewing projects and grant opportunities on Sept. 22.
Pine Acres Fuel Break - Maintenance	Forester conducted site visit to create prescription.	Need to develop NOE and submit to ARCD for implementation this fall. Need to send out ROEs.

Partnership Updates	AFSC/AFPDP partnership agreement is complete and being reviewed by each board this week.
Upcoming/Pending Grants	AFSC is reviewing several grant opportunities such as funding to assist in CWPP development and community fuelbreak development.
	CA Fire Foundation Grant opportunity (\$15,000 available) Could be a great source for FWC support

Amador Fire Protection District/Amador Fire Safe Council  
Partnership Agreement  
Version Date: 9/13/2022

This partnership agreement is entered into by and between the Amador Fire Protection District, hereinafter referred to as (AFPD) and the Amador Fire Safe Council (AFSC), hereinafter referred to as AFSC, effective September 20th, 2022, with project work covered in retrospect from April 2022.

**Purpose:**

This document establishes a partnership between AFPD and AFSC to coordinate in the implementation of fire prevention and education programs within Amador County. Through the implementation of this partnership AFPD and AFSC will work to promote fire prevention, education, and forest health management practices within the county.

Programs will include, but are not limited to:

- Firewise Program
- Program Planning
- Public Workshops
- Educational Materials
- Technical Assistance
- Mapping
- Grant Writing
- Project Oversight and Management
- Administration Duties

**Agreement:**

The AFPD and AFSC have the common mission of serving Amador County through fire prevention, education; and

The AFPD and AFSC recognize the need to work collaboratively in the development and implementation of fuels management and public outreach and education programs within Amador County,

This Agreement shall remain in effect until May 30, 2023. Any party may withdraw from this agreement by giving 90 days written notice of its election to do so. A withdrawing party shall in all events remain liable for its proportionate share of obligations and funding.

**Partnership Management:**

Each organization shall appoint one board member or staff, and an alternate, to represent their organization in decisions regarding this Partnership Agreement and its Appendices.

**Performance Review/Partnership Review:**

Employment decisions and day to day employee management will be made exclusively by AFPD. Issues, concerns, and work assignments regarding staff and/or concerns of failure to perform will be discussed with or presented in writing to the AFPD Fire Chief. The AFPD Fire Chief will review these issues and address issues with staff.

**Agreement Activities:**

AFSC will contribute up to \$1700/month for services provided by the AFPD Community Outreach Specialist in advancing FireWise Communities and other community outreach activities. The AFPD Community Outreach Specialist will fully collaborate with the AFSC Coordinator on FireWise projects and all other activities covered by AFSC grant funding. Each project developed and implemented through this partnership agreement shall be incorporated into this agreement by an appendix. The language and terms of each appendix will be approved by each organization, signed by the representative, and included as an attachment to this agreement.

**Payment:**

Payment will be invoiced for actual hours worked. Invoices will be submitted to AFSC monthly, hours will be reported by project/grant. Invoice will include a list of activities/tasks accomplished within the invoice period. Invoices will be emailed to the AFSC Coordinator by the second Tuesday of each month.

**Responsibilities of the Parties:**

Each organization shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capacity to implement the tasks described in each project.

Every document prepared under this agreement shall be made available to the other party.

Each organization shall perform the services described in compliance with all applicable federal, state and local laws and regulations and shall possess and maintain all permits, licenses and certificates that may be required for it to perform the services.

Each organization shall defend, indemnify, and hold harmless the other parties including their respective officers, directors, employees, volunteers and agents from and against all claims of third parties and all associated losses to the extent arising out of the party's gross negligence or willful misconduct in performing any of its obligations under this agreement, or a material breach by a party of any of its representations, warranties, covenants or agreements under this agreement.

Each organization shall maintain their own insurance coverage against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this agreement.

Each organization to this agreement shall perform its responsibilities and activities described herein as an independent party and not as an officer, agent, servant, or employee of any of the other parties hereto. Each organization shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any.

The Community Risk Specialist is an employee of the AFPD. The AFPD is responsible for paying all required state and federal taxes for employees. AFPD agrees to provide workers' compensation insurance for employees and agents and agrees to hold harmless and indemnify the AFSC for all claims arising out of any injury, disability, or death of any of employees or agents.

Additional responsibilities of each organization may be detailed and agreed upon for each project/staff position that is incorporated via the appendices.

This writing and the documents incorporated herein represent the sole, entire, exclusive and integrated agreement between the parties concerning the services, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this agreement or in the incorporated documents shall be valid or binding. This agreement may be amended only by a subsequent written amendment approved and executed by all parties.

This agreement shall bind and inure to the benefit of the assigns of the parties; however, each organization shall not subcontract, assign or transfer this agreement or any part of it without the prior written consent of AFD and AFSC.

All notices which may be or are required to be given hereunder will be in writing, delivered by messenger or by United States certified or registered mail, postage prepaid, return receipt requested, and will be deemed received upon the date of delivery to the address of the party to receive such notice as set forth below, as evidenced by execution of the return receipt.

If to AFD:  
Fire Chief  
Amador Fire Protection District  
810 Court Street  
Jackson, CA 95642

If to AFSC:  
Board Chair  
Amador Fire Safe Council  
PO Box 1055  
Pine Grove, CA 95665

<Insert Signature Blocks>

**Partnership Agreement – Appendices List**

Version Date: 8/29/2022

**Appendix 1: Shared Staff –AFPD/AFSC Community Risk Reduction Specialist – FireWise Community Support**

Office Space: AFPD will be providing office space which will include a desk and access to phone, computer, internet, and printer. If AFSC wants to provide email address/AFSC phone for staff this will be paid for by the AFSC.

Equipment/software cost: General office equipment will be provided by AFPD. If materials/software specific to AFSC are needed. This will be invoiced to AFSC following approval.

Staffing: AFPD will provide staffing in the form of either employees or contractors. Staff will report directly to AFPD.

Invoicing: AFPD will be responsible for invoicing to the AFSC for reimbursement. The AFPD will prepare monthly invoices including hours worked and a summary of activities completed, all hours will be assigned to an active grant/project. The invoice will be submitted to AFSC by the 2<sup>nd</sup> Tuesday of each month.

**Scope of Work:**

- Develop and maintain partnerships with stakeholders and organizations. Facilitate, plan, and participate in partnership meetings.
- Provide general FireWise Program support through development of resources, tools, and general program planning. Provide planning and support in coordination with AFSC FireWise Support Program Staff.
- Provide one-on-one and group guidance for FireWise Communities through the application process. This includes: planning meetings, outreach meetings, coordination/review of planning documents, development of mapping, and planning/coordination of community events.
- Provide one-on-one and group guidance for established FireWise Communities. This long-term support will include involvement in the FireWise Forum and creating on-going training, education/outreach planning for Fire Wise Communities.
- Provide Community Risk & Emergency Response trainings to FireWise Communities.
- Develop and facilitate general education/outreach opportunities for fire prevention and fire preparedness, such as workshops or meetings
- Developing content for social media, website, newsletter, and other outreach material.
- Provide details for grant reporting including: lists of meetings and task completed, meeting sign-in sheets, event photos, copies out created outreach materials.
- Include necessary grant funding language on all created outreach materials.
- General duties: FireWise phone calls, emails, developing invoices, and reporting for AFPD staff.

**Compensation:**

Community Risk Reduction Specialist – FireWise Community Support	\$39.21/full laden costs per hour
Travel Reimbursement	Standard IRS Rate per Mile
Monthly Budget (maximum for labor and expenses)	\$1,700/month
Total Budget (maximum for labor and expenses)	\$22,000 annually

## Amador County Fire Safe Council

### Audible Fire Alert Network

- Initial discussions with possible stake holders.
- Determination as to the viability of the concept.
- Specify organization/organizations who would be responsible for alert activations.
- Discussions as to the Technical Approach.
- Discussions as to initial funding needed to build the physical network.
- Discussions as to ongoing funding needed to maintain the physical network.
- Alert device vendor selection.
- Alert device location selection and discussions as to location compensation funding (if needed)
- Wide Area Data (WAN) Network technical approach between alert sites specified.
- Funding for Wide Area (WAN) Network discussion: initial installation, ongoing costs.
- Discussions as to the organization/organizations who will provide initial and ongoing funding for all components of the network.