

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project



**REQUEST FOR PROPOSAL**  
**FOR CONTRACTED SERVICES TO THE AMADOR FIRE SAFE COUNCIL**  
**Manzanita Meadowlark AFSC - CALFIRE Ingress & Egress Project**

**November 2024**

**PROJECT TIMELINE:**

<b>Milestone</b>	<b>Timeline</b>
Release request for proposal	November 26 <sup>nd</sup> , 2024
Pre-proposal Tour (contact AFSC Project Manager to RSVP)	December 5 <sup>th</sup> , 2024
Proposals Due	December 12 <sup>th</sup> , 2024 5pm
Review and Selection of Contractor(s)	No later than December 17 <sup>th</sup> , 2024
Agreement Signed By	December 20 <sup>th</sup> , 2024
Work Begins	ASAP (weather dependent)
Contract Ends	February 15 <sup>th</sup> , 2025

Proposals must be submitted electronically via email with the title “Manzanita Meadowlark AFSC - Ingress & Egress Project” to the **AFSC Project Manager**:

**Todd Bertwell**

*Natural Resource Project Manager, Amador Fire Safe Council*

Cell phone: **(209) 217-1147**

Email Address: [todd@amadorrcd.org](mailto:todd@amadorrcd.org)

If the AFSC Project Manager is unavailable, please contact the **Contract Forester**:

**Ed Struffenegger**

*Registered Professional Forester #2200*

Cell phone: **(209) 304-2045**

Email Address: [edstruff@volcano.net](mailto:edstruff@volcano.net)

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project

**INTRODUCTION:**

The Amador Fire Safe Council (AFSC) has received an INGRESS-EGRESS/FUELBREAK Grant from CalFire in which all work must be completed no later than February 15<sup>th</sup>, 2025. The preference of the AFSC is that the work will start ASAP.

The purpose of this Request For Proposal (RFP) is to solicit proposals to hire a Fuels Reduction Contractor(s) in order to complete the herein described project.

**SCOPE OF WORK:**

**Proposed Action:** Vegetation in the project area includes a scattered conifer/oak/maple/buckeye/madrone overstory with an understory of smaller diameter trees, and numerous brush species, such as manzanita, coyote brush, willow, poison oak, and ceanothus. The objective of the treatment is to reduce surface and ladder fuels for improved ingress/egress to protect private property from a wildfire conflagration. The project area will not include grassy areas or areas where a Right of Entry (ROE) has not been received. Treatment will include 20 feet off the drivable surface on one or both sides of the road **or** until a fence line if the fence is less than 20 feet away from the road. Certification of completed work will be determined by AFSC staff and/or Contract Forester.

As of the date of this release of the RFP, the AFSC is in the process of obtaining all the required ROE's to accomplish the project. We anticipate that all ROE's will be obtained before the contract is awarded. This Project will NOT include any work for fire safe clearance work required by Public Resources Code 4291 of Government Code 51182 which is the full responsibility of each private property owner. The general project areas have been delineated on the attached map. Environmental clearances have been obtained for this project. Any sensitive areas that need to be avoided will be flagged by AFSC staff or the Contract Forester prior to operations.

**PROJECT AREA & PRESCRIPTION FOR TREATMENT:**

Mileage was determined via GPS routing lineal distance on each side of the road with an average treatment width of 20 feet, or until a fence is reached. No work is to be done inside intact fences. The project is located on private roads in Amador County, California.

**Roadways to be treated- up to 20' per side from the edge of the traveled road, or until a fence is reached:**

<b>Road Name</b>	<b>Miles</b>
Autumn Ct	0.20
Autumn Dr	0.47
Baker Ln	0.14
Booger Hollow Rd	0.10
Chestnut Ln	0.12
Manzanita Rd	1.53
Maranatha Dr	0.17
Meadow Lark Ln	1.07
Meadow View Dr	0.03
Starview Ln	0.22
Sutter Highlands Dr	2.19
<b>Total</b>	<b>6.24</b>

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
**Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project**

**The prescription for treatment may include mastication or hand-held devices at any of the road segments.** The treatment area is 20’ on **one or both sides** of the specified project roads as measured from the edge of the traveled surface, or until an intact fence is reached.

- Fuels to be treated include removal of ground fuels, brush, and small trees (up to 10” diameter at breast height) and pruning of ladder fuels (along the bole, at least 10’ from ground level). Annuals such as grasses should not be targeted for treatment.
- Trees within the treatment area shall be cut flush at the ground level and all material shredded (chipped) and blown back as evenly as possible onto the treatment site. Chips cannot be blown into roadside ditches or other drainage structures.
- Limbs of trees shall be pruned along the bole vertically at least 10 feet from the ground level. Limbs overhanging the road shall be treated (removed/chipped). All pruned limbs must be removed/chipped.
- Chippers, masticators and other driven equipment shall not leave the drivable road surface.
- Hazards include but are not limited to barbed wire fences, debris, dogs, snakes, poison oak, power lines, property infrastructure, and vehicles.
- Traffic control will be required to warn vehicles of active fuels treatment operations; all traffic control and signs will be the responsibility of the Contractor and shall conform to Amador County requirements. Any road lane closures may require flagmen. No traffic control plans are required for this project, but traffic control measures will need to be addressed by all bidders in their proposals.
- Landscape vegetation may be retained depending on landowner preferences. Such retention designation will be noted with the use of plastic flagging.

**Identification of Protected Species or Other Critical Resources** With all environmentally sensitive areas, identification and avoidance during project implementation is important. If any sensitive resources are located during project implementation, the area shall be avoided until consultation with the appropriate agencies can review the situation. Known areas to be avoided/not treated will be designated prior to operations.

**PROPOSAL PRESENTATION:** Proposals shall reflect costs for the project based on a “*per mile*” basis per project. The Contractor may provide a different cost/mile rate for each road or provide a uniform price per mile and total price for all road segments combined. The Contractor shall propose work on all road segments outlined in the scope of work.

Road Name	Miles	Proposed price per mile	Proposed price per road segment
Autumn Ct	0.20		
Autumn Dr	0.47		
Baker Ln	0.14		
Booger Hollow Rd	0.10		
Chestnut Ln	0.12		
Manzanita Rd	1.53		

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
**Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project**

Maranatha Dr	0.17		
Meadow Lark Ln	1.07		
Meadow View Dr	0.03		
Starview Ln	0.22		
Sutter Highlands Dr	2.19		
<b>Total</b>	<b>6.24</b>		

Contractor Responsibilities include:

- Contractor will work cooperatively with the Project Manager, Contract Forester, Landowners, Amador Fire Safe Council (AFSC), and CalFire Representatives to ensure compliance with the guidelines, conditions, and criteria of the grant.
- Contractor will include enough layout time and supervision time in the proposal to assure public safety and compliance with AFSC requirements.
- Contractors will include full-time hours worked and number of crew members engaged in project work with each invoice.
- Contractor will retain area/vegetation designated for retention or protection.
- Contractor will be responsible for the crew's safety and sanitation needs.
- Contractor will be responsible for ensuring protection of structures, property improvements, power lines and other utilities. If damage does occur, contact the Project Manager immediately. If there is a safety-related emergency, call 911.
- Residual trees will be protected from skin ups and damage while Contractor determines and implements the treatment of trees and brush within the project area.
- Contractor will be responsible for implementing fire risk mitigations measures. Contractor must abide by all fire prevention rules. This includes all provisions listed in Public Resources Code 4427-4442, which establishes minimum standards for fire tools to be on-site. Contractor will be prohibited from working during extreme fire hazard periods, which include “Red Flag Warning” days established by the National Weather Service and CalFire, and/or other days determined by AFSC to be high fire hazard days.
- All traffic control and signs will be the responsibility of the Contractor.

**PROPOSAL FORMAT:**

Proposal shall be submitted as a single digital document (preferred in .pdf format), emailed to Todd Bertwell-[todd@amadorrcd.org](mailto:todd@amadorrcd.org)

A qualifying proposal must address all of the following items:

1. Cover Sheet with the following contact information:
  - a. Title of Proposal, Name and Address of Firm, Contact person, Phone Numbers (landline and cellular), Email Address and Fax Number, as applicable.
2. Understanding of the Project: The Contractor shall provide a brief response that demonstrates an understanding of the fuels treatment within the project area that clearly describes his or her ability to reduce hazardous fuel loads in the project locations. This should include a statement of how the proposal will perform the necessary services for each section that is being bid on. **The Proposal shall state the estimated production rate/day as well as the estimated start date and end date of the work.**
3. Equipment and Objectives: The Contractor will also provide a description of equipment to be used in accomplishing the contract and describe how the equipment will achieve treatment objectives.

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project

4. Qualifications of Key Personnel: The Contractor shall provide the names of the key people who will be working on this project, their role in the project, and a synopsis of their experience relevant to these roles. Expertise in prior fuels reduction work is highly desirable.
5. References: The Contractor shall provide a minimum of three (3) references from similar or related projects, including an appropriate contact name, telephone number and email address (if available) and location and address of previous projects.
6. Cost Proposal: The Contractor shall provide **a per mile cost and a total cost** that covers all work and responsibilities described in the Project Description and Scope of Work.
7. Driving Record and Insurance: Contractor must maintain a valid driver’s license. The successful applicant must provide proof of current auto, liability, and workers’ compensation insurance upon award of the contract.
  - a. Automobile Liability Insurance of not less than \$500,000 is required in the event motor vehicles are used by the Contractor. One million dollars (\$1,000,000) per accident for bodily injury and property damage combined single limit.
  - b. Workers Compensation coverage: Contractor shall maintain workers’ compensation insurance for all of its employees during the life of the project.
  - c. Commercial General Liability Insurance of not less than Two Million dollars (\$2,000,000) combined single limit per occurrence for personal injury liability, bodily injury and property damage. Two million dollars (\$2,000,000) aggregate.

**CONTRACTORS PROPOSAL SUBMISSION:**

Proposal package shall be received by AFSC no later than December 12<sup>th</sup> 2024, 5pm to Todd Bertwell at [todd@amadorrcd.org](mailto:todd@amadorrcd.org) Address any questions to Todd Bertwell (209) 217-1147, [todd@amadorrcd.org](mailto:todd@amadorrcd.org) or Ed Struffenegger (209) 304-2045, [edstruff@volcano.net](mailto:edstruff@volcano.net)

**PAYMENT:**

The AFSC shall make payment to the Contractor within 30 days of the AFSC receipt of an acceptable invoice. Payment will be based on actual/measured treated miles. In order to receive reimbursement under the described Project, the Contractor shall provide an “Invoice for Services” detailing services performed by task and actual costs.

All Invoices and Correspondence pertaining to this contract shall contain:

**“Manzanita Meadowlark AFSC - Ingress & Egress CalFire Project”** in the heading.

- Rates: In consideration of Contractor’s fulfillment of the promised work, the AFSC shall pay Contractors at a Per Mile Rate accepted and authorized by the AFSC.
- Documentation: Contractors will include full-time hours worked and number of crew members engaged in project work on each invoice. This information will be provided on a “Jobs Reporting Form” supplied by the AFSC.
- Expenses: No travel or other expenses will be reimbursed by AFSC.
- Budget Contingency Clause: If funding is reduced or deleted for purposes of this program or if project area is decreased due to not receiving Rights of Entry, the AFSC shall have the option to either cancel this Agreement with no liability occurring to the AFSC or the AFSC, or offer an agreement amendment to Contractor to reflect the reduced amount.

**Amador Fire Safe Council – REQUEST FOR PROPOSAL**  
Manzanita Meadowlark AFSC- CALFIRE Ingress & Egress Project

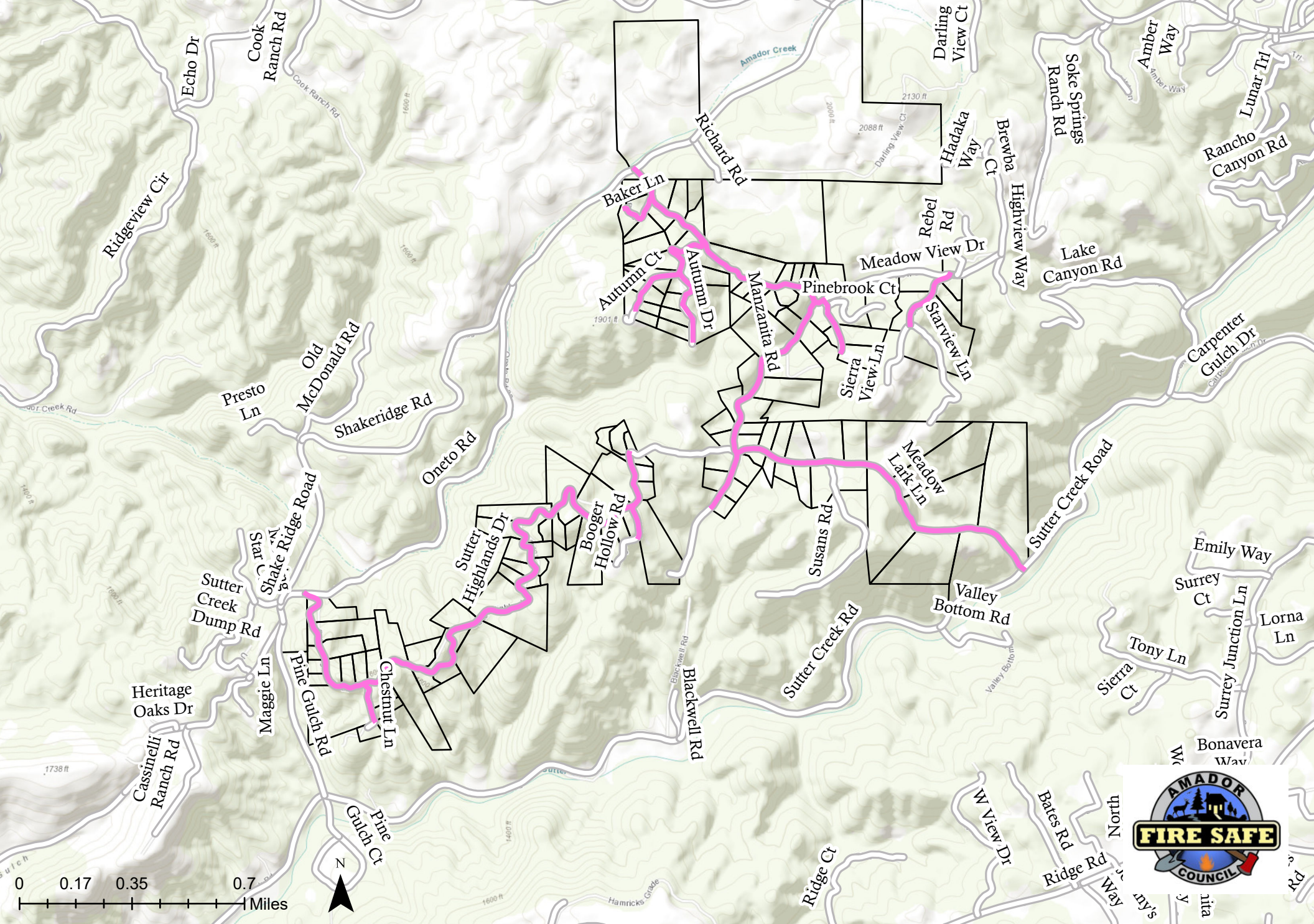
**NONDISCRIMINATION:**

The activities conducted under this agreement will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Restoration Act of 1987 (Public Law 100-259); and other nondiscrimination statutes: namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. They will also be in accordance with regulations of the Secretary of Agriculture (7CFR-15, Subparts A & B), which provide that no person in the United States shall on the grounds of race, color, national origin, gender, religion, marital or family status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Agriculture or any agency thereof.

The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the California Fire Safe Council or the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.

**MAP:**




Project Map is available on the Fire Safe Council Website—[www.amadorfiresafe.org](http://www.amadorfiresafe.org)  
This georeferenced map allows you to import them into applications such as Avenza.



Manzanita Meadowlark Ingress/Egress 2024  
 Total proposed treatment length = 6.24 miles

11/25/2024

Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, USGS, METI/  
 NASA, NGA, EPA, USDA

-  Roads
-  Treatment Areas
-  ROE needed